

IF YOU REGULARLY PICK UP YOUR STUDENT AT THE END OF THE DAY, YOU MUST FILL OUT THIS FORM AND RETURN TO THE OFFICE SO THAT THE 8TH PERIOD TEACHER WILL BE NOTIFIED BY THE OFFICE TO RELEASE THE STUDENT AT 3:15. Only students on the approved list will be released early. This does NOT apply to student drivers.

If you only occasionally pick him/her up, please send a note to the office on that day, and after confirmation, the student will be issued a note from the office for the 8th period teacher.

STUDENT NAME: _____

PARENT NAME: _____

PARENT SIGNATURE: _____

PHONE: _____